

Employment Verification

I hereby authorize Extra Resource Staffing to make such investigations and inquiries into my employment and educational history and other related matters. I specifically authorize the release of the below information, as may be necessary in arriving at an employment decision. I hereby release employers, schools and other persons for all liability in responding to inquiries connected with my application. A photocopy of this inquiry and liability release shall have the same authoritative powers as the original.

Applicant Name	Social Security Number
Signature	Date

You have been given as a reference...

The above named applicant has requested Extra Resource Staffing to represent him/her in an employment search. Please expedite the processing of his/her application by kindly supplying the following information. Your assistance is greatly appreciated.

Extra Resource Staffing Representative

Employed from _____ to _____ Salary: _____ Position: _____
Duties: _____
Reason for separation: _____

Eligible for rehire? Yes No If no, why?

Additional Comments:

Employer Signature: _____ Date: _____